



### Mission Statement:

The purpose of the Sioux Falls Referral Network is to offer each member a regular forum to promote his or her business. Our goal is to find and utilize business people that will be advocates for their clients and who display a high standard of ethics in their business practices. From providing the goods and services at the quoted price, to following up on each referral in a timely manner, to being honest with each member and each referral, each member should do their absolute best and bring a positive attitude to the group and to their profession.

### Rules:

Membership is not guaranteed to any current or future member, and may be revoked at the discretion of the Sioux Falls Referral Network Membership Committee.

Members must represent their primary occupation and not a part-time business. Because each member or associated business owns and/or operates his or her own business and is ultimately responsible for his or her own success, Sioux Falls Referral Network cannot be responsible for any specific business results and makes no guarantees as to how the Sioux Falls Referral Network may or may not help a member's success.

Only one person from each professional classification is permitted to join the Sioux Falls Referral Network. The membership committee has the final authority relating to classification conflicts.

Attendance is critical to the organization and to the member's success. If a member cannot attend, you may send a substitute to the meeting. This will not count as an absence. A member is allowed 6 absences every 12 months (January through December). If more absences than this occur by the member, then the member's classification is subject to being opened by the Sioux Falls Referral Network membership committee.

There are no leaves of absences except for a medical leave. A member may take up to six weeks leave with the membership committees prior approval if fees are pre-paid for that period of time and the attempt is made to have someone 'substitute' during their medical leave time.

A member's classification may be opened for failure to comply with these policies and/or the member's ethical/business conduct is called into question as referred to in the Sioux Falls Referral Network's mission statement.

Each member is required to pay annual dues of \$250/yr due at the month time of joining. The \$250/yr is due on the first of the anniversary month annually thereafter. Money will go towards meeting material, advertising and social events. As this is a lunch time meeting, we include food with each meeting for all members and guests. The guests are welcome to eat at no charge. The members each pay \$50/month for their meals and some of these covers the guest meals. If a member chooses not to eat, there is a \$20/month option that simply covers some costs of the food for the guests and room.

Fees are non-refundable. Membership not paid by the first of the month they are due are considered late and the member's seat will be opened up to other prospective members of that profession.

If a member cannot fulfill their duties to the group and/or needs to leave the group, the member (as defined by the one who paid for the seat) will have the first right to find a replacement to a same business entity employee. If after 30 days no replacement application has been submitted then the seat will be opened to anyone who would like to apply for this seat.

If a member has a change in their employer or industry, but would still like to continue to be a member in the group, this member would need to have a new interview with the Membership Committee and be approved for this new role. This is to ensure that we understand the new role and that there are no conflicts with existing members in their industries.

Any disputes or disagreements within the organization will be reviewed by the Sioux Falls Referral Network Membership Committee. The group will work with members to resolve issues and make recommendations to Sioux Falls Referral Network leaders. Sioux Falls Referral Network is responsible for final disposition of any issues.

Authorization:

I have read and agree to abide by the Mission Statement and Rules provided above. I understand if I violate these Rules and/or the Mission Statement, that my membership may be revoked:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**Policies are subject to change. All proposed policy changes need to be reviewed by the Leadership Committee. Policies effective June 1, 2021**